

MINISTER OF WORSHIP AND ARTS (Full-Time)

Bethany Baptist Church – Newark, NJ (www.bethany-newark.org)

Bethany strives to be a church that is empowered by the Holy Spirit to recruit, equip, and deploy disciples of Christ into this world to spread the good news of the Gospel of Jesus Christ. We are a family of God's children that want to make meaningful, transformative changes in our lives, our homes, our neighborhoods, our city, and the world. Bethany is a growing community excited about social justice and the heart of God, and we are looking for a passionate leader called to join us in service as we discern God's calling for our congregation. The Minister of Worship and Arts will work with the pastoral staff to create a theologically sound vision for music and the arts for worship here at Bethany. The Minister of Worship and Arts will work with other music staff and volunteers to lead the congregation in worship that is engaging, thoughtful, and reflective of the beautiful Black Sacred music tradition.

RESPONSIBILITIES:

The Minister of Worship and Arts reports to the Senior Pastor and provides leadership, coordination and accountability for Bethany's Worship ministries that currently include: three adult choirs, a youth choir, and a community dance ministry. Responsibilities include, but are not limited to:

WORSHIP

- Developing a long-range worship plan for the congregation that incorporates intergenerational styles and genres (i.e. hymns; anthems; spirituals; gospel – traditional/contemporary and praise and worship).
- Prepare and coordinate worship gatherings that align with the teaching and preaching ministry of the church and the liturgical calendar.
- Maintain ministry to ensure effective and focused worship encounters through attention to updated content and relevant, creative design.
- Coordinate music for our Wednesday prayer and praise services, Sunday morning worship, and revivals and special programs to at times include travel and speaking engagements
- Assist with planning special worship services such as Christmas Eve, Easter, Children's Sundays and other special programs as assigned

LEADERSHIP

- To ensure that the Worship and Arts Ministry at Bethany reflects the vision, values and goals of the church
- Plan and coordinate all designated rehearsals and the performance schedules of all Worship and Arts ensembles and individuals
- Maintain a strong spiritual presence and professional rapport with all music ministry participants, staff, and congregation

- Provide the Worship and the Arts staff and choir members opportunities for growth by promoting, facilitating and sponsoring occasional concerts, workshops, and other opportunities for enrichment of the Worship and the Arts staff, the church and the community

ADMINISTRATION

- Have knowledge of the church's organizational structure, workflow and operating procedures
- Prepare the Annual Music Operating Budget along with monitoring accountability and adherence to approved budget (overseeing expenditures, projecting capital purchases, maintenance and care of all supplies, equipment and musical instruments)
- Attend all regular and special business meetings of the congregation, meet regularly with the Senior Pastor for worship planning meetings, and plan and facilitate Music Ministry staff meetings as needed
- Maintain weekly office hours
- Attend weekly executive staff meetings
- Hire, manage, and regularly evaluate all Music Ministry staff in consultation with the Personnel Committee
- Develop Worship & Creative Arts Team
- Provide Care & Leadership for Audio Visual Team: Coordinate and communicate regularly with the Director and the team as needed
- Coordinate musical worship related needs with Kids & Youth Ministry Staff
- Supervise maintenance and acquisition of music and technology equipment

QUALIFICATIONS:

- Maintains a strong relationship with Jesus Christ and encourages spiritual growth in the persons she/he works with and serves.
- Theological harmony and resonance with Bethany Baptist Church and experience leading within urban church contexts
- Advanced degree/equivalent experience in Music with emphasis in piano, organ, voice, and/or choral conducting; preference given to someone with theological training
- Demonstrated ability to read, compose, and improvise music
- A minimum of 3 years of successful experience in worship and arts ministry leadership role or its equivalent
- Managerial experience to include budget and personnel management, and excellent administrative skills
- Excellent verbal and written communication skills
- Strong musical skills and ability to confidently lead instrumentally and/or vocally

SALARY:

Competitive salary, commensurate with experience, and benefits (health, dental, pension, paid time off, etc.)

TO APPLY FOR POSITION:

Qualified persons should submit the following items:

- A formal letter of interest that includes her/his understanding of the role of music and the arts in worship
- A resume or vitae
- Three (3) letters of recommendation
- Online links to any supportive materials such as video or audio excerpts, news articles, worship programs, choir rehearsals or workshops, or participation in music/worship professional groups, etc., that illustrate evidence of ability and achievement.

Applications will only be received by email. All application materials should be attached as a complete package.

EMAIL ALL ITEMS TO:

aperson@bethany-newark.org

Application Deadline: September 28th, 2018